



**ARTICLE NO: 2B**

**CORPORATE & ENVIRONMENTAL  
OVERVIEW& SCRUTINY  
COMMITTEE**

**MEMBERS UPDATE 2012/13  
ISSUE: 3**

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**Article of: Transformation Manager**

**Relevant Managing Director: Managing Director (Transformation) &  
Managing Director (People and Places)**

**Portfolio Holder: Councillor D Westley**

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**SUBJECT: BUSINESS PLAN 2011-15 – Q1 and Q2 DELIVERY PLAN  
MONITORING REPORT**

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Wards affected: Borough wide

**1.0 PURPOSE OF ARTICLE**

1.1 To update Members on the progress that has been made towards the implementation of the Business Plan Delivery Plan.

**2.0 RECOMMENDATIONS**

2.1 That the content of Appendices A and B be noted.

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**3.0 BACKGROUND AND CURRENT POSITION**

3.1 In April 2011, the Council formally adopted a Business Plan 2011-15. The purpose of this plan is to deliver the Council's priorities whilst realising the efficiencies and savings that will be necessary for the effective financial and operational management of the Council. The action that will be taken to achieve this goal is detailed in the Business Plan Delivery Plan.

3.2 In order to ensure that the Council achieves its goal, progress against the Business Plan Delivery plan must be monitored to ensure the effective management of its implementation. Through the Business Plan decision-making process, it was agreed that the Business Plan Working Group should receive quarterly monitoring reports against the Delivery Plan.

- 3.3 This monitoring process enables action to be taken or explanations to be provided, ensuring the most effective performance management of the Council's Business Plan.
- 3.4 Progress against the Business Plan in its first twelve months was reported to Council in July through the Business Plan Annual Report 2011-12.
- 3.5 Appendix A shows that progress has continued to be made during the first half of 2012-13 as at the end of Q2. Appendix B provides the picture as it was at the end of Q1 for completeness.

#### **4.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY**

- 4.1 There are no significant sustainability impacts associated with this report and, in particular, no significant impact on crime and disorder. The report has no significant links with the Sustainable Community Strategy.

#### **5.0 FINANCIAL AND RESOURCE IMPLICATIONS**

- 5.1 There are no significant financial or resource implications arising from this report.

#### **6.0 RISK ASSESSMENT**

- 6.1 It is essential to the effective management of the Council that sufficient time and consideration is given to the business planning process. The risk of non-achievement of the aims of the Business Plan is mitigated through strong and effective performance management arrangements. The actions referred to in this report are covered by the scheme of delegation to officers and any necessary changes have been made in the relevant operational risk registers.

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#### **Background Documents**

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

#### **Equality Impact Assessment**

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

#### **Appendices**

Appendix A: Q2 Business Plan Delivery Plan Monitoring Report

Appendix B: Q1 Business Plan Delivery Plan Monitoring Report